

Dear Parents/Carers,

The Forming Partnerships Meeting allows time for parents/carers to formally meet their child's teacher and share with them any relevant personal, social and learning information relating to their child. These meetings provide the foundation for further conversations and communication with teachers.

Please note that the teachers will not be able to provide an academic achievement progress report – this will be provided at the end of first semester via a written report. We encourage students to attend the Forming Partnerships Meeting.

If you have more than one child at the school, please ensure that you allow a 10 minute gap between appointments for travel time between classrooms.

If you would like an interview with a Specialist teacher, they will be available in the library until 5:00pm. Interpreters will also be available upon request. Please contact the school no later than Friday 16th February if you require an interpreter.

BOOKINGS CLOSE TUESDAY 20th FEBRUARY AT 4PM

Now you can book school interviews for the times that suit *your family*.
Go to www.schoolinterviews.com.au and follow these simple instructions.

Simply enter the unique code **8cm75** and press "Go"



Enter your details



Select the teachers you wish to see



Select the appointment times that suit your family best



When you click **FINISH**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately – **Check your junk mail folder AND make sure you have spelled your email address correctly**

You can return to www.schoolinterviews.com.au/jtdnw at any time, and change your interviews - until the bookings close on 20th February at 4pm

You may change your bookings, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au website, and using the event code: 8cm75

Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their interview times after the closing date, should contact the school directly on: 03 8691 6900

We would love to hear what you think about online booking. If you get time, click on the "contact us" button on the www.schoolinterviews.com.au website, and leave some feedback - anonymously if you wish, but please include the school's name and suburb.